

REGULAR BOARD MEETING AGENDA

10:00 A.M.

CHAIRMAN ROBERT ASHWORTH

VICE-CHAIRMAN RICHARD KLIEWER

DIRECTOR JOHN ANDERSON

DIRECTOR JAMES BEEM

DIRECTOR CHAD MCCALL

CHIEF RICK JOYCE

ASST. CHIEF JOHNATHAN DUNCAN

SECRETARY JENNIE DAVIS

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WEDNESDAY, JANUARY 4<sup>TH</sup>, 2017

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**ITEM:**

**1. Call to Order, Chaplain to give Invocation, and Flag Salute.**

10:40 a.m., Director Kliewer gave the Invocation.

**2. Roll Call.**

Directors Kliewer, Anderson, and Chad McCall present. Directors Ashworth and Beem absent.

**3. Swear in Board Director Chad McCall. – Secretary Davis**

Secretary Davis swears in Chad McCall as a new Board Director.

**4. Approval of Minutes for the Regular Board Meeting of December 7<sup>th</sup>, 2016.**

Director Kliewer motions to approve meeting minutes from December 7<sup>th</sup>, 2016. Director Anderson seconds. Motion carries, 3-0.

**5. Public Comment on Open/Closed Session Items: This is an opportunity for members of the public to address the Board on subjects within its jurisdiction, whether or not on the agenda for this meeting. The Board reserves the right to reasonably limit the length of individual comments and/or the total amount of time allotted to public comments. Speakers may request their comments be heard during Public Comment instead of the time when the item is to be acted upon by the Board. The Board may ask questions but may take no action on items addressed during the Public Comment period except to direct staff to prepare a report or to place the item on a future agenda. If you desire a written response, please provide the secretary with your mailing address.**

Jack Miller asks Director McCall where he lives. Director McCall answers that he lives within the District. Director Anderson comments that he would like Director McCall to introduce himself to the Board. Director Kliewer comments that the end of the meeting would be an appropriate time to do so.

**6. Cash Report**

As of January 4<sup>th</sup>, the interfund cash balance is \$303,287.34. This includes an allotment of \$140,148.79 deposited 12/09/16.

**7. Old Business and Board Directives from Previous Meetings**

**7a. Discussion and Possible Action to add *Donations* and *Deposits* as permanent agenda items with Resolution #01042017. –Director Ashworth**

Tabled until February.

## **8. NEW BOARD BUSINESS AND POSSIBLE ACTION**

### **8a. Discussion and Possible Action regarding adjustment of District boundary lines. –Director Kliewer**

Director Kliewer updates Director McCall on this item. Director Kliewer and Chief Joyce have been working on this, and have been in touch with the County Office. The County is in the process of changing the District boundary. The Board is hoping this will include the campground and their properties, the homes above the campground, Tannerville, and other properties that are receiving fire services, but are not paying taxes to the District.

Tabled until February.

## **9. Next regularly scheduled Board Meeting scheduled for Wednesday, February 1st, 2017 at 10:00 a.m.**

## **10. Chief's Report and MSFPD Information Report to the Board. —Chief Joyce**

Director Anderson reads the December report. See attached.

91 calls, with an average of 4 responders per call.

Training report:

No trainings in the month of December.

Information report:

For 2016, 914 calls with an average of 4 responders per call.

## **11. Fund Transfers**

The following were approved and processed outside of a Board meeting and are being made a matter of public record:

- Mineral Fire revenues- \$15,400.00 to 611100 (Salaries and Wages)  
\$18,915.00 to 728000 (Departmental Expenses)
- Clayton Fire revenues- \$12,809.00 to 611100  
\$15,938.00 to 728000

The following fund transfers are recognizing unanticipated revenues and allocating those revenues to expenditure accounts.

- Purchase of T.I.C. \$1,081.00 to 762100 (Equipment)
- Other Court Fines revenue- \$27.50 to 728000

Director Anderson motions to approve the fund transfers. Director Kliewer seconds. Motion carries, 3-0.

## **12. Payment of the Bills- A detailed list containing all payees and payment amounts will be provided during the meeting**

Director Anderson motions to pay the bills. Director McCall seconds. Motion carries, 3-0.

**13. Ratify Payroll Claims- A detailed list containing all payees and payment amounts will be provided during the meeting**

- **Regular Payroll: 11/25-12/08/16**
  - **\$252.12**                      **wages**
  - **\$41.76**                      **Federal taxes**
- **Strike Team Payroll: Mineral Fire (State)**
  - **\$12,379.15**                  **wages**
  - **\$2,473.40**                  **Federal taxes**
  - **\$94.40**                      **State taxes**
- **Strike Team Payroll: Clayton Fire (State)**
  - **\$10,733.26**                  **wages**
  - **\$2,035.04**                  **Federal taxes**
  - **\$40.22**                      **State taxes**
- **Regular Payroll: 12/09-12/22/2016**
  - **\$192.08**                      **wages**
  - **\$31.81**                      **Federal taxes**

Director McCall motions to approve the ratification of the above payroll claims. Director Anderson seconds. Motion carries, 3-0.

**14. Board Comments and Questions: At this time, members of the Board may ask questions of staff, request that reports be made at a later date, or ask to place an item on a subsequent agenda on any subject within the Committee's jurisdiction. In addition, the Board members may take this opportunity to make comments on any topic that is not on this agenda; however, no deliberation may be conducted and no decision may be made on such topics.**

Director Anderson comments how pleased he is that Director McCall has joined the Board. He asks Director McCall to tell the Board about himself.

Director McCall shares the following information:

He moved to Siskiyou County in 1998; received his EMT certification in 1999; received his paramedic license in 2004, while working for Mt. Shasta Ambulance. He contracted for National Guard for Forest Service for FEMA during which time he worked Hurricanes Katrina, Rita, and Ike, and in Pakistan after a major earthquake. He is now an RN, and has been working as an ER/ICU nurse. 2 years ago he started an ambulance company, Mountain Medics. They are licensed in critical care transfers. They work a lot of wildland fires and disasters; have a nationwide contract with FEMA; swift water rescue; high and low angle rope rescues. Director McCall is part of Search and Rescue and does Ski Patrol. He has been on two other boards.

**15. Adjournment**

11:09 a.m.